



Special Event Policy Information

Notice

RA Jeffreys does not assist with the pouring or distribution of any alcoholic product sold to the Special One-Time (SOT) Permit holders. The permit holder hereby assumes the liability for and shall indemnify and hold harmless RA Jeffreys Distributing and its affiliates from and against any and all liabilities, obligations, and whatsoever kind of activities associated with the permit holder's event or RA Jeffreys sponsorship.

Cancellations

If the event must cancel due to unforeseen circumstances, the event agrees to contact Laura Moseley no later than 24 hours prior to said event. If draft equipment & product are already loaded or in route to said cancelled event, a \$150 fee will be assessed to the event/SOT permit holder.

Refrigerated trailers, Caddies & Draft Equipment

Any event/permit holder requesting the use of the RA Jeffreys trailers & draft equipment will need to abide by the following:

1. **EVENT ASSUMES ALL LIABILITY FOR RA JEFFREYS EQUIPMENT WHILE IN EVENTS POSSESSION AND WILL BE RESPONSIBLE FOR ANY DAMAGES INCURRED.**
2. Event/Permit holder must sell a minimum of (5) ½ barrel kegs or the case equivalent of (5) ½ barrel kegs. If the event does not meet the minimum, then said event will be charged for the remainder of what that cost would have been. It is imperative that a correct projection on sales is made for the event to help cover the manpower, labor costs and power to send refrigerated trailers & draft equipment to said event.
3. If event foresees that the (5) keg minimum cannot be met, it is highly suggested for the event to use package product. ANY KEG THAT IS TAPPED ON THE TRAILER, regardless if only a small amount of liquid was used, will become the property of the event and will be invoiced.
4. For use of RA Jeffreys refrigerated equipment, the event must provide power for the units.

- a. 110-30 AMP
- b. Designated Power Source
- c. Maximum distance to power source must not be greater than 50 ft and provide cold must not be altered in any manner.

Packaged Product Icers, Artics & Coolers

Any event/SOT permit holder requesting the use of the RA Jeffreys serving equipment will need to abide by the following:

1. **EVENT ASSUMES ALL LIABILITY FOR RA JEFFREYS EQUIPMENT WHILE IN EVENTS POSSESSION AND WILL BE RESPONSIBLE FOR ANY DAMAGES INCURRED.**
2. There is a minimum purchase of (10) cases of packaged product for a drop-off with serving equipment.
3. Any product that is opened or becomes chilled/cold will not be taken back by RA Jeffreys and will be billed to the event.

Event Logistics

1. The Event/SOT Permit holder agrees to submit an event layout via email to Imoseley@rajeffreys.com instructing where draft or package equipment will be placed for the event.
2. Please have a space 60 ft long and 20 ft to drop trailer. Please have this space available at the time of delivery.
3. Event agrees to provide a cell phone number of the event personnel responsible for checking in event equipment and products being purchased/donated at said event.
4. Event agrees to have a representative available to verify delivery of equipment and product at the time of delivery, and have a representative available when equipment & product are picked up after said event.
5. While RA Jeffreys will do it's best to work within Event/SOT permit holders timelines for delivery/pick up of equipment & product, event/SOT permit holder will be ultimately responsible for staging/removing equipment from said event location. RA Jeffreys normal operating hours are Monday – Friday, 8:00 a.m. – 5:00 p.m.